



COTSWOLD
DISTRICT COUNCIL

Friday, 9 June 2023

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CABINET

A meeting of the Cabinet will be held at Council Chamber - Trinity Road on **Monday, 19 June 2023** at **6.00 pm**.

Rob Weaver
Chief Executive

To: Members of the Cabinet
(Councillors Joe Harris, Mike Evemy, Tony Dale, Juliet Layton, Lisa Spivey, Claire Bloomer, Paul Hodgkinson and Mike McKeown)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**

2. **Declarations of Interest**

To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.

3. **Minutes (Pages 5 - 12)**

To approve the minutes of the previous meeting on 13th March 2023.

4. **Chair's Announcements**

5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Chair will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**

No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Chair, the Leader, a Cabinet Member or the Chair of any Committee a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Chair to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other

- published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. Business Rates Discretionary Relief (exceeding £10,000) (Pages 13 - 16)

Purpose

To consider three renewal applications in respect of Discretionary Rate Relief each in excess of £10,000 for the 2022/23 Business Rates liability.

Recommendations

That Cabinet resolves to;

- 1) Approve the Discretionary Rate Relief applications in respect of the Corinium Museum, Bourton Leisure Centre and Cotswold Swimming Pool and Leisure Centre

8. Business Rates Discretionary Relief Reconsideration (Pages 17 - 20)

Purpose

To reconsider an application for Discretionary Rate Relief submitted under Section 47 of the Local Government Finance Act 1998 for the financial year 2021/22

Recommendation

That Cabinet resolves to:

- 1) reconsider the original decision not to award a Discretionary Rate Relief submitted under S47; and approve the relief of £1,404.53

9. Hybrid Mail contract award (Pages 21 - 24)

Purpose

To consider the results of a procurement exercise to award a new contract for the provision of external printing and postage for the council and its partners

Recommendation

That Cabinet resolves to:

- 1) Approve the contract for external printing and postage from 1 August 2023 to 1 mail for a period of 3 plus 1 year

10. Write off in excess of £5,000 relating to a business (Pages 25 - 28)

Purpose

To seek approval for the writing off of business rates debts in excess of £5,000

Recommendation

That Cabinet resolves to:

- 1) Approve the write off of the outstanding accounts totalling £11,384.40

11. Development Management Improvement Programme (Pages 29 - 68)

Purpose

To provide an update on progress against Phases I and II of the DM Improvement Programme and make recommendations for further improvements (Phase III), following the Planning Advisory Service report.

Recommendations

That Cabinet resolves to:

- 1) Note the improvement progress to date, and

2) Approve the changes detailed in paragraph 5.1

12. **Green Economic Growth Strategy Six Monthly Update (Pages 69 - 76)**

Purpose

To update Cabinet Members on the progress in delivering the Council's Green Economic Growth Strategy

Recommendations

That Cabinet resolves to:

- 1) Note progress in delivering the Green Economic Growth Strategy.
- 2) Agree to a review and refresh of the Strategy in light of progress to date, the Administration's priorities following the elections in May 2023 and the emerging Gloucestershire Economic Strategy.
- 3) Agree that future updates on the Green Economic Growth Strategy are dealt with via Member briefings rather than a report to Cabinet, unless a formal decision is required.

13. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members (Pages 77 - 78)**

Purpose

To note the decisions taken since the previous meeting.

14. **Issue(s) Arising from Overview and Scrutiny and/or Audit**

15. **Matters exempt from publication**

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

16. **Write off in excess of £5,000 relating to an individual (Pages 79 - 84)**

Purpose

To seek approval for the writing off of council tax debt in excess of £5,000

Recommendation

That Cabinet resolves to:

- 1) Approve the write off of £7306.65 as detailed within the report

(END)